

Organisation details

* indicates a required field

Before completing this application please ensure you have read and understood the following information:

- [whether you can apply and information on the Compete Fund](#)

If you have any questions please call us on 0800 500 185 or email dianne@communitytrustsouth.nz

Organisation contact details

Legal name of organisation *

As it appears in your constitution or registration with the Companies Office

Name your organisation is also known as

If different from your legal name e.g. your trading name

Organisation email

Contact for this application

This is who we will contact if we have any questions or require further information about your application.

Name *

First Name

Last Name

Position *

Primary phone number *

Other phone number *

Email *

Your organisation's legal structure

Compete Fund 2024

Form Preview

What is your organisation's legal structure? *

- ☐ Incorporated Society
☐ Incorporated Charitable Trust
☐ Incorporated Company
☐ Local Authority
☐ Educational Institution
☐ Incorporated legal entity
☐ Other

Please note: If you are an unincorporated organisation you can only apply for up to \$2,000, otherwise you will need to work with a Funding Partner (refer information on page 1)

Please provide your NZ Business registration number

You can check your NZBN and status at the Companies Office either [Charitable Trusts or](#) [Incorporated Societies](#)

If you are affiliated to a local, regional or national organisation please provide the name of that organisation

Climate change

We recognise that climate change is one of the most significant issues of our time and that the implications of climate change are significant, representing risk to cultural values, the environment, society, and our economy, and therefore to the Trust's ability to achieve its strategic vision of a Thriving South. Our aspiration is to achieve net zero carbon emissions by 2050 or sooner across our operations, governance, investments and granting.

Where is your organisation at on its journey to be environmentally sustainable in response to climate change? *

- ☐ Not thinking about it yet
☐ Just starting to think about it
☐ Have assessed our carbon footprint
☐ Have an action plan in place to reduce our carbon or to become carbon neutral

We are interested in understanding how your organisation is responding to climate change and/or any measures you are taking to help reduce your carbon emissions. *

Child Protection Policies

Does your project or organisation involve working with children and young people under the age of 18 years? *

- ☐ Yes ☐ No

Compete Fund 2024

Form Preview

Does your organisation have documented child protection policies in place? *

☐ Yes

☐ No

If 'YES' we may contact you as part of our assessment process to discuss this with you.

If 'NO' we want to encourage your organisation to have appropriate policy and practices in place.

Please [click here](#) for details of resources and training opportunities.

Application overview

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Please describe what you want the funding for

Where is the team/group competing or event taking place?

Please detail up to two benefits/outcomes you wish to achieve through having this team/group compete or by staging this event.

Outcome 1 *

Outcome 2

Please note that we do not fund retrospectively i.e. teams and events that have commenced or have been completed before your application is submitted.

Start date of the competition or event

End date of competition or event

Financial details and budget

Compete Fund 2024

Form Preview

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What is the application for?

- ☐ Premier Team/Group
☐ Premier Event

About your budget

Please note that it is important that the budget you submit is accurate, because any grant approved will be based on a percentage of total budgeted costs.

If the actual costs end up being significantly lower than your budgeted costs, the approved grant will be reduced accordingly, e.g. say the original budget was \$15,000, and a grant of \$2,250 was approved (which equates to 15% of the total budgeted costs), but the actual costs are \$10,000, the grant will be reduced to 15% of that amount - \$1,500.

Is your organisation registered for GST? *

☐ Yes

☐ No

If you prefer you may upload a more detailed budget here and enter a summary budget below.

Attach a file:

Project Income - Premier Teams & Groups

List all the income you plan to get e.g. grants/donations and own fundraising.

Also include the amount requested from Community Trust South.

Income/funding	\$	Decision Date	If funding confirmed, how much?
	Must be a dollar amount.	Must be a date.	
Own fundraising	\$		
Other grants/scholarships	\$		
Amount request from CTS	\$		
	\$		
	\$		
	\$		

Project expenses/costs - Premier Teams & Groups

Compete Fund 2024

Form Preview

To achieve consistency across applications, **ONLY the costs shown in the budget below relating to a team competing (i.e. participants/players, officials, coaches and managers) will be considered.**

Expense/cost details	Travel	\$
		Must be a dollar amount.
Travel		\$
Accommodation		\$
Transport (e.g. Mini Vans)		\$
Entry fees to competition		\$
Food		\$

Budget Totals - Premier Teams & Groups

Total Income Amount	Total Expenditure Amount	Income - Expenditure
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
\$	\$	\$

Project Income - Premier Events

Income/Funding	\$	Decision Date - Premier Events	If funding confirmed - how much?
	Must be a dollar amount.	Must be a date.	
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		

Project expenses - Premier Events

Expense/costs details - Premier Events	\$
	Must be a dollar amount.
	\$
	\$
	\$
	\$
	\$
	\$

Budget Totals - Premier Events

Total Income Amount	Total Expenditure Amount	Income - Expenditure
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Compete Fund 2024

Form Preview

This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
\$	\$	\$

Total Amount Requested *

\$

Must be a dollar amount.

Organisation financial and bank account details

Please upload organisation's latest annual financial statements *

Attach a file:

Please provide organisation's bank account number *

Please provide organisation's bank account name *

Please upload verification of organisation's bank account details *

Attach a file:

Benefits and feedback

* indicates a required field

Approximately how many people will benefit? *

Teams/Groups - number of players/participants. Events - include participants, officials and spectators.

Additional comments on numbers benefiting

What age group(s) will predominantly benefit? *

☐ Early years (prenatal-4yrs) ☐ Children (5-13yrs) ☐ Youth (14-24yrs) ☐ Adults (25-64yrs) ☐ Older persons (65+)

What area(s) will benefit? *

☐ Bluff ☐ Invercargill ☐ Wakatipu ☐ All of Community Trust South Area
☐ Central Southland ☐ Northern Southland ☐ West Otago ☐ All of Southland

Compete Fund 2024

Form Preview

☐ Eastern Southland ☐ Southern Southland ☐ Western Southland ☐ Other:

☐ Fiordland ☐ Stewart Island

Teams - where your team members are based. Events - where the event will take place.

Please refer to our detailed [map](#) for breakdown of these areas.

Please upload any other supporting documentation (if appropriate)

Attach a file:

Additional comments (if required)

Accountability for previous grants

If your organisation received a grant from a previous Compete fund, have you already provided the accountability required?

☐ Yes ☐ No

Please note that this is required before any further applications can be considered

Feedback

How did you find out about the Compete Fund?

☐ Have applied previously ☐ Our website ☐ Our facebook page ☐ Radio ☐ Newspaper ☐ Online ☐ Referred by e.g. other funders, Council ☐ Word of mouth ☐ Community Visits ☐ Funding Forum ☐ Other

Application process

We are always looking to improve our grantmaking processes and your feedback is essential to helping us achieve this.

Please rate the following statements:

The time required to prepare & complete the application was reasonable

☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

The application process is very straightforward

☐ Strongly agree ☐ Agree ☐ Disagree ☐ Strongly disagree ☐ N/A

Please provide us with your suggestions about any improvements we could make to our application process

What did you like most about our process or what did you like least.

Privacy Statement & Declaration

* indicates a required field

Privacy Statement

Community Trust South's [Privacy Policy](#) governs our collection, storage, use and disclosure of personal information. Any personal information you provide us in connection with this application, including any information you are subsequently required to provide such as in our Accountability and Payment Forms, is subject to the Privacy Policy and you agree that we may use and disclose that information in accordance with the Policy, or as otherwise stated in this Privacy Statement and Declaration.

Where you are making this application on behalf of an organisation, information you provide for the purposes of this application that is not personal information is not subject to our Privacy Policy and we may use and disclose that information as permitted by law and as further set out in this Privacy Statement and Declaration.

Information provided by you in connection with this application (including personal information) will be used and held by the Trust, and we may share this information with other relevant third parties, for the purposes of administering and assessing your application.

Please indicate if you agree to Community Trust South using your personal information for the following purposes:

Sending you Community Trust South newsletter or email updates relevant to you or your organisation *

☐ Yes ☐ No

Sending you information on behalf of other organisations which in the opinion of Community Trust South is relevant to you or your organisation *

☐ Yes ☐ No

Declaration

This declaration and authorisation relates to all information in this application, attachments and information received by Community Trust South, from you or the organisation you are making the application on behalf of, during the assessment of the application and anytime thereafter.

I hereby declare that:

- the information supplied in this application and any attachments is true and factual;
- the project has not already been started;
- any funding received will be used for the purpose for which it was approved;
- I have read, understood and agree to be bound by Community South Trust's Privacy Policy and this Privacy Statement and Declaration.

Compete Fund 2024

Form Preview

I hereby authorise Community Trust South to:

- use the information supplied as part of this application and any attachments for the purposes outlined in the Community South Trust's Privacy Policy and this Privacy Statement and Declaration;
- make any enquiries of any relevant third parties (which may involve disclosing information supplied as part of this application) which Community Trust South deems appropriate for the purposes of assessing and administering this application;
- undertake audits of our organisation/group for the purposes of assessing and administering this application, including compliance with the terms on which any funding is approved;
- Provide to other funding agencies and advertise or publish, including for marketing and promotional purposes (including on our website, facebook page, annual report and other promotional material), the name of the funding recipient (individual or organisation), the amount of any funding approved and any photographs or videos supplied by me to Community Trust South.

I acknowledge that any decision made by Community Trust South in relation to this application is final and that Community Trust South has the right to withdraw any funding approved or demand the return of funds already paid if it is discovered that any statement made in this application is incorrect, incomplete or misleading in a way that may have affected the funding decision.

Where completing this application on behalf of an organisation/group I declare that I have all necessary approvals and authorisations to complete this application, including approval from the individuals concerned (and that individual's guardian if the individual is a minor) for any personal information provided with this application, or subsequently in connection with the grant, including any photographs or videos containing identifiable individual's, to be used as set out in this Privacy Statement and Declaration.

Authorised person's name *

First Name

Last Name

Position in organisation *

Email address *

Date of declaration *

Submitting your form

There is a **'Review and Submit'** button at the bottom of the navigation box to the right of the screen. By clicking this your form will be reviewed to ensure all required questions (marked with an *) are completed.

Once reviewed and all required questions are completed you can then submit your form by clicking on **'Submit'** at the top of the screen or in the navigation box.

Compete Fund 2024

Form Preview

Once submitted, you will receive a confirmation email from SmartyGrants (service@smartygrants.com.au) acknowledging your form has been received. If you do not receive this email please go back into your application and check you have clicked the **'Submit'** button at the top of the screen.

Once submitted no further editing of your form or uploading of further support material is possible.

If you have any queries or experience any problems please phone us on **0800 500 185** during business hours or email info@communitytrustsouth.nz